

Introduction


We are glad to have you as a volunteer. We are sure you will enjoy your experience. With the use of the self-scheduling system described below, you can now pick the shift you would like to work. The system is a first-come, first-serve basis. To ensure your desired shift in your desired section, sign up early. You can sign-up for as many sessions as you would like as long as you can honor your commitments.

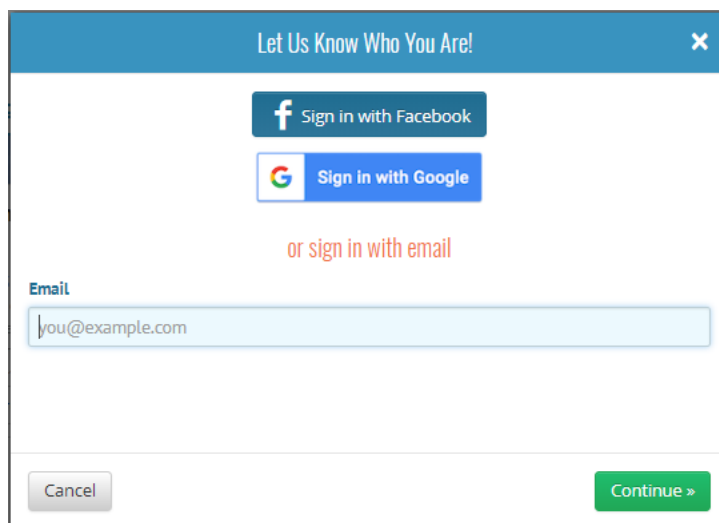
1. Let's get started by logging into Signup.



Go to <https://signup.com/go/cnctAwu> and prepare to log in.

Information bar:





Click on  in the information bar to log in if you already have an account or if you don't have an account then just provide your e-mail address and click Continue. You will be asked to confirm you entered your e-mail address accurately.



Once you have entered an e-mail the  turns to  |

2. Let us know a little more about you.

Click on  and then click 'My Info' and enter your name and a phone number that you can be reached at while at the conference. If you're a scholarship winner indicate if you won the Student or JP scholarship.

 **My Info**
✉ fname.lname@gmail.com
of Assn: 0
My Info

Let Us Know Who You Are! ✕

My Information

Your organizer, WUSS Volunteer Coordinator, is asking for a little more information about you.

Email fname.lname@gmail.com

Name *


Phone Number *

Are you a Scholarship winner? *

Cancel

Continue »

Once you hit 'Continue' then your info will be saved for the event. **Note this does not create an account for you. You do not have to have an account to sign up to volunteer.**

 **My Info**
FName LName
✉ fname.lname@gmail.com
☎ 1234567890
of Assn: 0
[My Info](#)

The other icons on the information bar provide location and how to contact the organizer.

 **My Info**

 **Location**
Hyatt Regency at Seattle's Southport, Renton, Washington

 **Organizer Info**

 **My Info**

 **Location**

 **Organizer Info**
WUSS Volunteer Coordinator
✉ volunteer@wuss.org

3. Picking your shift(s).

Select your spot(s) – you can select more than one.

You can filter by day. You can hide the sessions that are already have the allotted number of volunteers.

WESTERN USERS of SAS SOFTWARE
Seattle
 SEPTEMBER 4-6, 2019

WUSS 2019 - Volunteers
 Tue Sep 3, 2019 – Thu Sep 5, 2019

WUSS is an all-volunteer organization and we rely heavily on volunteers like you to make the conference a success. Volunteering is a great way to network and become more active in the community of SAS® users. The success of the conference is dependent on people like you who are willing to make a commitment to help with different duties at the conference. Part of being a

[Share this Invite](#)

Find Spots By Date
 Sep 3, 2019 Hide Full Spots Show My Spots

▼ Tue Sep 3, 2019 0 of 5 Filled

SPOT	TIME	FILLED	PARTICIPANTS	
> Class Coord - Ballroom I - Glanz Take attendanceAssist instr...	7:30am – 5:00pm	0 of 1	🗨 (0)	SIGN UP
> Class Coord - Ballroom II - Horstm Take attendanceAssist instr...	7:30am – 5:00pm	0 of 1	🗨 (0)	SIGN UP

Read the details about being a volunteer.

WESTERN USERS of SAS SOFTWARE
Seattle
 SEPTEMBER 4-6, 2019

WUSS 2019 - Volunteers
 Wed Sep 4, 2019

WUSS is an all-volunteer organization and we rely heavily on volunteers like you to make the conference a success. Volunteering is a great way to network and become more active in the community of SAS® users. The success of the conference is dependent on people like you who are willing to make a commitment to help with different duties at the conference. Part of being a

[Share this Invite](#)

Click on the “Spot” name to get a detailed description and to provide a comment if you need to provide a comment.

SPOT	TIME	FILLED	PARTICIPANTS
Session Coordinator - DS	8:00am - 10:00am	1 of 2	(0)

[SIGN UP](#)

DESCRIPTION

- Assist the section chairs with keeping time, head counts, manning the doors to ensure they do not slam, tidying the room at end of the session
- Section chairs may also ask you to evaluate the papers in the section for your particular time slot
- Additional duties may also consist of running errands on behalf of the section chairs or passing out handouts

COMMENTS

Got a comment? Type it here!

140 [Add Comment](#)

SIGNED UP

Other Participant 1 Spot

Click the 'SIGN UP' button for the desired spot.

You will then see a pop-up screen with Participant details. Confirm details and click 'Save and Done'. **Note that if you sign up for more than one spot in the same session, this screen will only appear on the first spot you sign up for. It is just to confirm you are indeed signing up under the information provided. However, if you close the sign-up window and come back later to sign up for additional spots, this screen will appear to confirm you are signing up under the information provided.**

WUSS 2019 - Volunteers
Tue Sep 3, 2019 – Class Coord - Ballroom II - Horstm
Quantity:
0 Spots / 1 Available
✕

Name		<div style="font-size: 2em; font-weight: bold; border: 1px solid #ccc; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;">FL</div>
Fname Lname	<input style="width: 80%; border: 1px solid #ccc;" type="text"/>	Participant's Information
	Name * <input style="width: 80%; border: 1px solid #ccc;" type="text"/>	# of Spots * <div style="display: flex; align-items: center; justify-content: center;"> - <input style="width: 40px; text-align: center; border: 1px solid #ccc;" type="text" value="1"/> + </div>
	Email <input style="width: 80%; border: 1px solid #ccc;" type="text" value="fname.lname@gmail.com"/>	Phone * <input style="width: 80%; border: 1px solid #ccc;" type="text" value="1234567890"/>
	Are you a Scholarship winner? * <input style="width: 80%; border: 1px solid #ccc;" type="text" value="No"/>	Save and Done

4. Confirm your entries.

Once you have selected all your spots, you can select 'Show My Spots' to see all the spots you signed up for.



WUSS 2019 - Volunteers

Tue Sep 3, 2019 - Thu Sep 5, 2019

WUSS is an all-volunteer organization and we rely heavily on volunteers like you to make the conference a success. Volunteering is a great way to network and become more active in the community of SAS® users. The success of the conference is dependent on people like you who are willing to make a commitment to help with different duties at the conference. Part of being a

[Share this Invite](#)

Find Spots By Date

Sep 3, 2019

[Print Spots](#)

[Add to Outlook/iCal](#)

Hide Full Spots

Show My Spots

▼ Tue Sep 3, 2019

1 of 5 Filled

SPOT	TIME	FILLED	PARTICIPANTS	
Class Coord - Ballroom VII - Carpenter Take attendanceAssist instr...	7:30am - 5:00pm	1 of 1	(0) FL	MY SPOTS -

▼ Wed Sep 4, 2019

1 of 4 Filled

SPOT	TIME	FILLED	PARTICIPANTS	
Escape Room Attendant Sign individuals up for time ...	2:00pm - 4:00pm	1 of 2	(0) P	MY SPOTS -

▼ Thu Sep 5, 2019

1 of 3 Filled

SPOT	TIME	FILLED	PARTICIPANTS	
Escape Room Attendant Check people in that have si...	9:00am - 12:00pm	1 of 1	(0) P	MY SPOTS -

After you have confirmed that those are the spots you want, then click 'Save' at the top of the screen.

You have signed up for a total of 3 spots.

[Save](#)

Thank you for signing up for WUSS 2019 - Volunteers!

[« Back to the SignUp](#)

[Follow us on Facebook!](#)

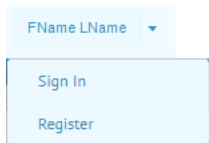
You signed up for the following spots:

[Print Spots](#)

[Add to Outlook/iCal](#)

Spot	Date	Time	Quantity
🟢 Class Coord - Ballroom VII - Carpenter <ul style="list-style-type: none"> Take attendance Assist instructor regarding passing out material 'Gopher' for instructor Refer to WUSS 2019 Class Coordinator Guidelines on WUSS website for full details	Tuesday Sep 3, 2019	7:30am - 5:00pm	1
🟢 Escape Room Attendant Sign individuals up for time slots	Wednesday Sep 4, 2019	2:00pm - 4:00pm	1
🟢 Escape Room Attendant <ul style="list-style-type: none"> Check people in that have signed up Help prepare teams for the escape room (e.g., go through rules) Walk individuals to the actual room 	Thursday Sep 5, 2019	9:00am - 12:00pm	1

If you choose to set up an account, you can do so by going to the drop-down menu on the right and selecting register. If you already have an account, you can sign in with your existing credentials. However, it is not required to have an account to sign up for a shift.



Sample e-mail notification of assignments:



SignUp Sample Email.pdf

Sample links in the e-mail (only images – not active links):

[Put My Commitments on My Calendar \(e.g. iCal/Outlook\)](#)

You can even add it to outlook calendar

[View/Change My Commitments](#)

You can modify your assignments if you realized you have a conflict.

To invite your friends to Sign Up, [Click here](#)

Invite your friends to volunteer – since volunteering is such a great way to meet new people and see new topics.

–Or send them this link: <https://signup.com/go/cnctAwu>

Thank you for volunteering! We are looking forward to seeing you at the conference.